ORDERING ONLINE WITH YOURAVON.COM

The yourAVON.com ordering pages are designed to remind you when your order is due and to help you enter, view, and submit orders with greater ease.

Plan with Campaign Prompts. When you go to the My Orders page, you can tell at a glance the Campaign number and the date by which you need to submit your order. You also can view the regular order you are currently building as well as any Ship Separate Orders you’ve entered.

To start a new order, select the Customer and Campaign, and then click GO. As a default, we set the order as ‘Regular’ and your current campaign to save you a couple of steps.
Enter up to 1,000 items! The Item Entry Form has everything you need to build an order is no more than a click away.

Usually you’ll enter product numbers and quantities in the space at the top of the form. The campaign automatically defaults to your campaign of order.

To be successful naturally you’ll need to Order your Business tools, Brochures, Demos, or Sales Tools! Everything you’ll need for your Business has an ‘order’ prefix and everything you need for your Customers has a ‘shop’ prefix. Click any of the links in the left column to find and select the item you want and it will be added to your order.

At any point as you enter items, you can click Update Order and the items will move to the Saved Items area.
Search for and add items in one step. You can search for a product on any page by using the **product search** link at the top of the page. From the product search window you can select multiple items and start or add to an order. From within an order you can use the ‘magnifying glass’ on the order form.
**Order brochures.** The **Order Brochures** link in the left column is what you click to add brochure packs to your order. Having a Brochure is important when selling to your Customers so they can view the products first hand. Enter the number of brochure packs you want, and then click **Update Order** to add them to your order. Keep in mind, Brochures are setup for packs of 10 – inputting 10 will get you 100!

**View orders.** After you enter and save your orders, you can view them by clicking **View Order Cart** and then use the links to make changes to an order or check product availability.

The Order Cart will display all the Customer Orders you’ve entered. To review or add to a Customers Order simply click the Customers name, click the order ID and review or add additional items. Be sure to click **Update Order** if you add any items.

In this example, the Representative has her Regular order for this Campaign, and each Customer Order that she wants to include with her Regular order. In addition, if the Representative had started to build their orders for the next Campaign, they would also appear on this screen. If there are some orders that can’t wait until the Regular order, select the orders and click continue and select Ship Separate on the order submission page.
The **Product Availability** screen allows you to verify that all the products you ordered are available.

**Product Availability**

<table>
<thead>
<tr>
<th>Product Number</th>
<th>Ctr</th>
<th>Description</th>
<th>Price</th>
<th>Estimated Total Price</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>007520</td>
<td>1</td>
<td>All-Over Eye Shadow Stick</td>
<td>$7.00</td>
<td>$7.00</td>
<td>Available</td>
</tr>
<tr>
<td>034193</td>
<td>1</td>
<td>Gone Way/Eye Shadow Stick</td>
<td>$3.49</td>
<td>$3.49</td>
<td>Available</td>
</tr>
<tr>
<td>008375</td>
<td>1</td>
<td>UCR Mega Lip Posh Pop</td>
<td>$6.00</td>
<td>$6.00</td>
<td>Available</td>
</tr>
</tbody>
</table>

*Please Note: Item price listed on your order form and in your order history may only be available as part of a special promotion. For example, a product may reflect a lower price as part of a “Buy One Get One” offer. If you order only one, the item will bill at regular price, not the price shown. If ordering two, one of them will bill at regular price and the second will bill at the special price. See your campaign selling materials to determine your eligibility for this price. In addition, dealer prices may vary. Your invoice will reflect your actual prices. Prices for items that contain LABC or FUND in the description are available based on eligibility rules. Your invoice will reflect your actual prices.*
Select your orders for submission and verify delivery. To get to the final steps of ordering, you will need to select the orders that you would like to submit and then click Continue.

When you click to submit an order, Avon compares two product databases to provide an estimated subtotal that you can use to plan your estimated earnings. The estimate doesn’t reflect taxes. To see the details, navigate to View Subtotal. There may be offers that are not covered during this comparison, so always be sure to check your invoice for Final Pricing.

You also select the order type – whether the order(s) you selected should be sent with your regular shipment or sent separately – enter the number of Customers, and click SUBMIT ORDER TO AVON when you’re ready to submit the order. NOTE: Your order has not been successfully submitted until you receive the Order Confirmation page!
Confirm your order and track its progress. The order confirmation page gives you the order confirmation number and Details of when we expect to ship your order. From here you can pay for and track your order as well as contact Avon.